

WORK PROGRAM
of Technical Committee of COOMET TC 4 “Information and Training” for 2018–2020

No.	Project ID	Name of Project / work	Coordinator of Project / work	Participants	Supposed terms of realization	Notes
SC 4.1 “Capacity Building in Training and Knowledge Transfer”						
4.1.1		Identification of the needs of COOMET Members for training and knowledge transfer together with relevant COOMET Technical Committees	Chairperson of TC 4 Chairpersons of SC 4.1 Chairpersons of COOMET TCs	TC 4 Members COOMET TCs COOMET NMI and DI	ongoing	ONGOING
4.1.2		Identification of resources, coordination and support of international and regional activity on capacity building and knowledge transfer	Chairperson of TC 4 Chairpersons of SC 4.1	TC 4 Members COOMET TCs COOMET NMI and DI	ongoing	ONGOING
4.1.3	731/BY/17	Analysis of national training systems for NMIs and metrologists of COOMET member-countries	Member of TC 4 from Belarus	TC 4 Members	2018–2020	Work in progress
4.1.4		Preparation of holding training workshops for NMI and DI staff of COOMET member countries	Chairperson of TC 4 Chairpersons of SC 4.1, SC 4.3	SC 4.1, SC 4.3 Members COOMET NMI and DI	2018–2020	ONGOING
4.1.5	New Project	Organisation and holding the Joint COOMET-OIML Workshop “Measurement uncertainty in conformity assessment decision”	Secretariat of TC 2, Chairperson of SC 4.1	TC 2 Members	2020	POSTPONED
4.1.6	New Project	Seminar for Chairpersons and experts of COOMET Technical Committees on KCDB 2.0 platform	Chairperson of TC 4 Chairpersons of JCMS	Chairpersons of TC 1.1 – TC 1.12	2020	Seminar was held online on 25–27 May 2020
4.1.7		Studying a possibility of organising “COOMET Summer School”	Chairperson of TC 4 Chairpersons of SC 4.1	TC 4 Members COOMET TCs COOMET NMI and DI	2020	Work in progress

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SC 4.2 "COOMET Informational Resources"						
4.2.1		Development and support of informational COOMET resources: web-site, web-portal and databases	Chairperson of SC 4.2 Site and portal administrators On-line editors of portal	TC 4 Members Chairpersons of TCs	2018–2020	ONGOING
4.2.2		Publishing the editions of COOMET (reports, researches, annotations) in the field of metrology on COOMET information resources	COOMET Secretariat Chairperson of SC 4.2	TC 4 Members	2018–2020	ONGOING
4.2.3		Preparation of the base presentation about COOMET activity	COOMET Secretariat		2020	Work in progress
4.2.4	543/RU/11	Administration the database of RM of COOMET	Project coordinators	Members of SC 4.2, TC 1.12	ongoing	ONGOING
4.2.5	New Project	Development of the proposals of transfer of metrological procedures and services of NMIs of COOMET member-countries into digital format	Chairperson of TC 4	Members of SC 4.2, TC 2, TC 5	2018–2020	Work in progress
4.2.6		Maintenance of statistical records of information on comparisons and publications of CMCs for all COOMET member countries and separately for full COOMET members	Chairperson of SC 4.2	Members of SC 4.2	2018–2020	ONGOING
4.2.7		Administration the database of the Projects of COOMET	Chairperson of SC 4.2 COOMET Secretariat	Members of SC 4.2	ongoing	ONGOING
SC 4.3 "Raising Proficiency Level and Work with Young Metrologists"						
		Identification of needs and resources, coordination and support of activities on training and knowledge transfer for young metrologists, including the involvement of specialized COOMET Technical Committees	Chairperson of TC 4 Chairpersons of SC 4.3	TC 4 Members COOMET NMI and DI	ongoing	ONGOING
4.3.1		Preparation of annual programmes for training workshops on actual questions of metrology	Chairperson of TC 4, Chairpersons of SC 4.1, SC 4.3		2018–2020	ONGOING
4.3.2	New Project	Development of the methods of organizing and conducting interactive training via COOMET web-resources	TC 4 Member from Germany		2018–2020	Work in progress
4.3.3	New Project	Organisation and holding a two-day seminar on the issues of traceability of measurements and the modern view of the national measurement system	Chairperson of SC 4.3		2020	Work in progress